

Nicolas Junior High School
English Learners Advisory Committee (ELAC)
MEETING MINUTES
September 28, 2022

1. **Call to Order** - Meeting was called to order by Principal Jose Varela at 8:38am
2. **Review and approve minutes from August 31 meeting**
 - a. Motion to approve the minutes by Yadira Martinez
 - b. Second motion to approve the minutes by Diana Heredia
 - c. Minutes approved by everyone
3. **ELAC Ballot Voting**
 - a. Ballots were passed out by SSA Elsa Garcia. After all members present voted, Egleth Nuncci was voted in as president as ELAC and DELAC rep, Juana Serrato was voted in as vice president of ELAC, and Elsa Garcia was voted in as secretary as ELAC.
4. **Conduct Discussion of School's Needs Assessment**
 - a. Principal Varela asked for parents' input on what the school could do to improve in areas they feel we need to improve on. At the time, parents didn't have any ideas. Principal Varela asked parents to bring in ideas to the next ELAC meeting so that they are able to discuss areas of improvement at Nicolas.
5. **Review *Single Plan for Student Achievement***
 - a. Principal Varela reviewed the 4 goals that he has proposed for the Single Plan for Student Achievement. The first goal is student achievement oriented which focuses on improving student scores on the SBAC. The goal of the school is to offer interventions to students so that they are able to get the support that they need. For example, Nicolas hired two RTI teachers to help students with academic language development support and mathematics. In the academic language development class, each class focuses on different needs of English learners such as writing, reading, and listening. These classes will benefit students and help them get ready for exams such as iReady diagnostics and statewide exams. Principal Varela also stated that we would like to get teachers to have some type of after school tutoring club. He mentioned how Mrs. Ha is working with Ms. Park and Ms. Lee to provide math tutoring after school to students who recently tested at a 1st or 2nd grade level. Parent Diana Heredia also recommended parents to look for tutoring help at local public libraries since those offer help as well.
 - b. The second goal of this plan focuses on having the most recent technology for Nicolas staff and students. Principal Varela shared that something that is included in this goal are online programs used by teachers and students such as IXL. He shared that for this year he has approved programs that teachers have wanted to use in their teaching. However, he does want to see the data of how well each program works to see if it is useful to keep. Parent Yadira Martinez agreed that as long as those programs are showing results.
 - c. The third goal of this program is to make sure that Nicolas is a safe and secure environment for anyone who comes to visit. Principal Varela shared that something included in this goal is making sure that students and parents are recognized for their hard work. Examples included are Student of the Month

celebration for following CARE matrix, recognizing reclassified English language learners, and recognizing parent volunteers for their countless hours and dedication to our school.

- d. The fourth goal focuses on making sure as a school we are creating a relationship with our parents and community. Principal Varela stated that something the school is doing to participate in the community is by encouraging our Nicolas students to attend the OC United Pumpkin Run. By engaging in community activities, it allows for more opportunities for Nicolas students to participate in.
- 6. Future ELAC meetings**
 - a. The next ELAC meeting will be on October 26, 2022 at 8:30am in Room 9.
 - 7. Public Input**
 - 8. Adjournment**
 - a. Meeting was adjourned by Principal Jose Varela at 9:25am.